

BOARD OF COUNTY COMMISSIONERS, WASHOE COUNTY, NEVADA

TUESDAY

3:00 P.M.

SEPTEMBER 16, 2008

PRESENT:

Bob Larkin, Chairman
Bonnie Weber, Vice Chairman
Jim Galloway, Commissioner
Kitty Jung, Commissioner*

Nancy Parent, Chief Deputy Clerk
Katy Simon, County Manager
Melanie Foster, Legal Counsel

ABSENT:

David Humke, Commissioner

The Board convened at 3:17 p.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

Katy Simon, County Manager, stated the Chairman and Board of County Commissioners intend that their proceedings should demonstrate the highest levels of decorum, civic responsibility, efficiency and mutual respect between citizens and their government. The Board respects the right of citizens to present differing opinions and views, even criticism, but our democracy cannot function effectively in an environment of personal attacks, slander, threats of violence, and willful disruption. To that end, the Nevada Open Meeting Law provides the authority for the Chair of a public body to maintain the decorum and to declare a recess if needed to remove any person who is disrupting the meeting, and notice is hereby provided of the intent of this body to preserve the decorum and remove anyone who disrupts the proceedings.

08-996 AGENDA ITEM 3

Agenda Subject: “Presentation of Excellence in Public Service Certificates honoring Washoe County employees who have completed essential employee development courses.”

Katy Simon, County Manager, recognized the following employees for successful completion of the Excellence in Public Service Certificate Programs administered by the Human Resources Department:

Essentials of Personal Effectiveness

Stacey Fleck, Social Worker III
Janice Lindsey, Office Support Specialist
Barrie McKay, Office Support Specialist

Essentials of Support Staff

Bonnie Ingram, Account Clerk
Barrie McKay, Office Support Specialist

Essentials of High Performing Teams

Carolyn Metzka, Office Assistant II

Train the Trainer

Kelly Hvegholm, Business Systems Analyst 2

08-997 AGENDA ITEM 4

Agenda Subject: “Proclamation – September 22, 2008 as Family Day – A Day to Eat Dinner with Your Children – requested by Commissioner Galloway (All Commission Districts.)”

Commissioner Galloway read and presented the Proclamation to Jody Ruggiero, Tune In To Kids Coordinator, and Debbie Wiltgen, Project Manager. Ms. Ruggiero thanked the Board and explained there were many organizations in the community that sponsored “Family Day” and she appreciated the efforts by everyone involved. Ms. Wiltgen distributed information highlighting the upcoming events, which was placed on file with the Clerk.

***3:24 p.m.** Commissioner Jung arrived.

In response to the call for public comment, Sam Dehne stated he was in support of the Proclamation.

Commissioner Galloway commented there was not enough money for any government to do the things that needed to be provided by a family and encouraged all families to spend time with their children.

On motion by Commissioner Galloway, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 4 be adopted and the Chairman be authorized to execute the same. The Proclamation for same is attached hereto and made a part of the minutes thereof.

08-998

AGENDA ITEM 5

Agenda Subject: “Public Comment. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the Commission as a whole.”

Guy Felton spoke on his distrust concerning the Sequoia Voting System. He submitted his written remarks, which were placed on file with the Clerk.

Sam Dehne stated his opinion on the local media.

Gary Schmidt said he attended “Washoe County Day” and stated it was a good event; however, he was concerned about the lack of recycling efforts. He spoke on the County recycling habits and hoped they would improve.

Jerry Purdy spoke in support of a suggestion to separate from the Army Corp of Engineers and use local resources in completing flood control construction. He said the Corp had been studying the Truckee River flood control for over 25 years without deciding on funding or constructing anything significant. Mr. Purdy urged that the Nevada Department of Transportation (NDOT), through their Bridge Replacement Program, be given the authority to replace the Virginia Street Bridge. He submitted articles concerning flood controversy, which were placed on file with the Clerk.

In response to citizen comments, Katy Simon, County Manager, stated Washoe County took recycling responsibilities seriously and had a booth at “Washoe County Day” that explained the efforts of the County’s Green Team. She remarked that the United States Environmental Agency named Washoe County number one in the Country three times for waste reduction by a local government.

08-999

AGENDA ITEM 6

Agenda Subject: “Commissioners’/Manager’s Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda. (No discussion among Commissioners will take place on this item.)”

Commissioner Weber said she attended “Washoe County Day” and remarked it was an excellent event. She said every citizen needed to find ways to clean-up the environment. Commissioner Weber challenged all County citizens to pick up one piece of litter on a daily basis. She also attended the Sun Valley Citizen Advisory Board (CAB) meeting on September 13, 2008.

Chairman Larkin requested an agenda item for discussion and possible direction to staff regarding undertaking a focused financial analysis evaluating the potential for a phased integration of the Truckee Meadows Water Authority (TMWA)

and the Department of Water Resources in conducting evaluation of public water purveyor consolidation as required by NRS Chapter 531. He said during the Regional Planning Governing Board (RPGGB) meeting an item was continued concerning Evans Creek and the 118 acres that was a part of the Settlement Agreement. Chairman Larkin requested a meeting with Juvenile Drug Court to cover all of the various programs within that Court and the notion of a gang intervention court.

Commissioner Galloway said the Investment Committee met and commented the County did not suffer from the problems associated with sub-prime mortgages or the failure of certain brokerage houses. He explained the County did not hold any sub-prime mortgages in their portfolio and added the mortgages the County held were backed by the Federal Government.

Commissioner Jung stated she attended the Organizational Effectiveness Committee (OEC) meeting and said an issue the OEC wanted to review was partnering with the Winter Olympic Committee for the Reno/Tahoe area. She stated she had been elected as a Board member for Advancing Community Cultivation and Enhancing Progressive Transformations (ACCEPT). Commissioner Jung mentioned the wonderful presentation by the Specialty Courts during the September 16, 2008 special meeting. She applauded the efforts of the Judges and staff and the courage of the graduates and current attendees who stood and stated their stories. She said she toured STEP 2, a program that allowed a mother with child(ren) to move into temporary housing to help with life skills. Commissioner Jung said she attended the Community Stakeholders Forum sponsored by the County in response to comments from attendees of "Washoe County Day." She requested a presentation from Air Quality regarding what bottled water cost the community, in terms of the carbon footprint, the comparison of the quality of water in manufactured bottled water versus tap water and the County's recycling efforts.

Katy Simon, County Manager, indicated the County had been working with Waste Management and would schedule an update and presentation on the Green Team efforts.

DISCUSSION ON CONSENT AGENDA – ITEMS 7A(1) THROUGH 7G

In response to the call for public comment, Sam Dehne commended the size of the consent agenda and spoke on several items within the consent agenda.

08-1000 AGENDA ITEM 7A(1) – REGIONAL PARKS AND OPEN SPACE

Agenda Subject: "Approve Change Order No. 3 to Sierra Nevada Construction for the Eagle Canyon Park Phase 3 project [\$45,441.90] and approve budget adjustments to cover final project costs of \$16,290; and if approved, authorize the Regional Parks and Open Space Director to sign necessary documents and direct Finance to make appropriate budget adjustments. (Commission District 4.)"

There was no public comment on this item.

On motion by Commissioner Galloway, seconded by Commissioner Weber, which motion duly carried with Commissioner Humke absent, Chairman Larkin ordered that Agenda Item 7A(1) be approved, authorized and directed.

08-1001 AGENDA ITEM 7A(2) – REGIONAL PARK AND OPEN SPACE

Agenda Subject: “Approve an Addendum to Reciprocal Use and Maintenance Agreement between Washoe County and Washoe County School District for Shaw Middle School parking lot and Eagle Canyon Park parking lot; and if approved, authorize Chairman to execute Addendum. (Commission District 4.)”

Katy Simon, County Manager, explained a component of the Reciprocal Use Agreement was to create a traffic-way between the schools and the parks so overflow parking could be used by the school when school was in session and the park was not being used, and school parking could be used by the park when school was not in session. She commented there was an on-going relationship with the Washoe County School District for sharing park maintenance, which was a cost effective solution for the public.

There was no public comment on this item.

On motion by Commissioner Galloway, seconded by Commissioner Weber, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 7A(2) be approved, authorized and executed.

08-1002 AGENDA ITEM 7B(1) – SHERIFF’S OFFICE

Agenda Subject: “Accept Supplemental Grant Award [\$1,500 – no County Match required] for overtime for Fiscal Year 2008 Joining Forces Program and Grant Award [\$62,500 – no County Match required] for overtime for Fiscal Year 2009 Joining Forces Program from the Nevada Office of Traffic Safety; and if approved, direct Finance to make necessary budget adjustments. (All Commission Districts.)”

There was no public comment on this item.

On motion by Commissioner Galloway, seconded by Commissioner Weber, which motion duly carried with Commissioner Humke absent, Chairman Larkin ordered that Agenda Item 7B(1) be accepted and directed.

08-1003 AGENDA ITEM 7B(2) – SHERIFF’S OFFICE

Agenda Subject: “Accept Office of Traffic Safety grant acquired equipment, two 2006 Yamaha Chief Motorbikes [valued at \$2,720 each] from the University of Nevada, Reno Police Services, to Washoe County Sheriff’s Office Patrol Division. (All Commission Districts.)”

There was no public comment on this item.

On motion by Commissioner Galloway, seconded by Commissioner Weber, which motion duly carried with Commissioner Humke absent, Chairman Larkin ordered that Agenda Item 7B(2) be accepted.

08-1004 AGENDA ITEM 7C – SENIOR SERVICES DEPARTMENT

Agenda Subject: “Accept restricted grant given by the brec Donor Advised Fund at the Community Foundation of Western Nevada [\$10,000] retroactively from September 1, 2008 through January 31, 2009; and if accepted, direct Finance to make appropriate budget adjustments. (All Commission Districts.)”

On behalf of the Board, Commissioner Galloway thanked the brec Donor Advised Fund from the Community Foundation of Western Nevada for their generous donation.

There was no public comment on this item.

On motion by Commissioner Galloway, seconded by Commissioner Weber, which motion duly carried with Commissioner Humke absent, Chairman Larkin ordered that Agenda Item 7C be accepted and directed.

08-1005 AGENDA ITEM 7D – PURCHASING DEPARTMENT

Agenda Subject: “Authorize joining on State of Nevada Contract No. 7459 for Road De-icing Sand Specification “D” with Sierra Rental and Transport for the duration of the contract period through January 31, 2009, and State of Nevada Contract No. 7528 for Highway Road Salt with Huck Salt for duration of the contract period through June 30, 2009 on behalf of the Roads Division of the Washoe County Public Works Department [estimated that Washoe County will spend approximately \$90,000 for De-icing Sand and Highway Road Salt in Fiscal Year 2008/09. (All Commission Districts.)”

There was no public comment on this item.

On motion by Commissioner Galloway, seconded by Commissioner Weber, which motion duly carried with Commissioner Humke absent, Chairman Larkin ordered that Agenda Item 7D be authorized.

08-1006 AGENDA ITEM 7E – JUVENILE SERVICES

Agenda Subject: “Accept donations [\$1,500 worth of children’s furniture, books and toys from the Children’s Cabinet Child Care Resource and Referral Department, 25 Disney videos and a TV with VHS/DVD player from Kim Imperial, small TV and VHS player from Martin J. Galantuomini and diverse children’s books from Washoe County Library] to create a children’s waiting/play area in the lobbies of Jan Evans Juvenile Justice Center and satellite office at 350 South Center Street. (All Commission Districts.)”

On behalf of the Board, Commissioner Galloway thanked the Children’s Cabinet, Kim Imperial, Martin Galantuomini and the Washoe County Library for their generous donations.

There was no public comment on this item.

On motion by Commissioner Galloway, seconded by Commissioner Weber, which motion duly carried with Commissioner Humke absent, Chairman Larkin ordered that Agenda Item 7E be accepted.

08-1007 AGENDA ITEM 7F – PUBLIC WORKS

Agenda Subject: “Approve First Amendment to Lease between the County of Washoe and Holcomb-Ryland, LLC to provide uninterrupted operation of the Washoe County District Health Department, Air Quality Management Division; for the term November 1, 2008 through October 31, 2009 [\$74,064]; and if approved, authorize Chairman to execute Amendment. (Commission District 3.)”

There was no public comment on this item.

On motion by Commissioner Galloway, seconded by Commissioner Weber, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 7F be approved, authorized and executed.

08-1008 AGENDA ITEM 7G – EMERGENCY MANAGEMENT

Agenda Subject: “Accept 2009 State Emergency Response Commission, United We Stand Grant [\$30,000]; and if accepted, authorize Chairman to execute a Resolution to subgrant funds to other governments and nonprofit organizations which make up Local Emergency Planning Committee (LEPC); and, authorize the County Manager, or her designee, to sign Contracts and/or Memorandums of Understanding with local LEPC members and direct Finance to make appropriate budget adjustments. (All Commission Districts.)”

There was no public comment on this item.

On motion by Commissioner Galloway, seconded by Commissioner Weber, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 7G be accepted, authorized, executed and directed. The Resolution for same is attached hereto and made a part of the minutes thereof.

08-1009 AGENDA ITEM 8 – MANAGEMENT SERVICES/(COMMUNITY SUPPORT ADMINISTRATOR) SOCIAL SERVICES

Agenda Subject: “Recommendation to approve Cooperative Agreement for Services Related to the Operation of the Homeless Community Assistance Center between the City of Reno, City of Sparks and Washoe County; and if approved, authorize the Chairman to execute Agreement [\$1,035,000 in cash and in-kind support for Washoe County’s portion for Fiscal Year 2008-09.] (All Commission Districts.)”

Commissioner Galloway asked how much money would come out of the General Fund versus the Social Services Fund. Katy Simon, County Manager, replied the Social Services Fund would be funded from the Indigent Medical Assistance Fund because many of the citizens served would go through the Community Assistance Center. She said the County could dedicate that funding through case management. Ms. Simon indicated because there would be families at the Assistance Center whose children could benefit from case management there would be a small portion of funding from Child Welfare. She explained the portion from the General Fund would be the remainder of the funding the County would do to assist with the Community Assistance Center.

In response to a question from Commissioner Galloway, Gabrielle Enfield, Community Support Administrator, indicated the costs had not been separated out, but would be put in place once the contracts were completed. Ms. Enfield said the agreement specified that the \$505,000 within the General Fund would be used to address the maintenance of the Women Shelter’s, the Men’s Shelter and the Family Shelter. Commissioner Galloway asked if that included the funds the Board had already pledged. Ms. Enfield replied the \$300,000 that the County provided each year for the Family Shelter was separate. Commissioner Galloway asked if this represented new additional expenses to the County General Fund that did not exist before the City of Reno built the facility. Ms. Enfield said the majority of the funds historically supported the Men’s Shelter, the Overflow Shelter and security. She commented the amount of support last year was \$251,819, which were General Fund monies out of the Community Support fund.

Commissioner Galloway indicated he would support the agreement but protested the way it was done because Washoe County was not consulted when the facility was in the early stages. He said the County was told there would be grant funding through Project ReStart and other entities. Now the County was being asked to fill a gap because someone planned a shelter with promised services and did not have the money to complete the project. He did not think it was good management on the part of the City of Reno and felt the City should publicly thank the County for their help.

In response to the call for public comment, Sam Dehne said he supported the shelter; however, it seemed that more and more money was spent on these issues and asked if the County was receiving the proper return for their money.

Ms. Enfield explained the funding would pay for a contracted service provider to operate the Women's, Family and Men's Shelters and provide staff to manage the Shelters, have monitors on-site, pay for meals for the 330 individuals, and the operations of the facility. Chairman Larkin remarked the County had two other partners in the Cities of Reno and Sparks which had contributed additional funds as well.

Commissioner Galloway asked if there were any demographics regarding the past population of the Men's Shelter. Ms. Enfield noted staff found that a majority of the individuals at the Men's Shelter had lived in the City of Reno for a number of years before becoming homeless. Commissioner Galloway requested the demographics be completed for all the shelters in order to determine this was not becoming an attractant to people who did not live in the area. Ms. Enfield explained each of the shelters would utilize the Homeless Management Information System that gathered data on each individual and/or families that utilized the services.

Commissioner Galloway asked if there was any exploration of finding jobs for the homeless individuals. Ms. Enfield replied staff was working with High Sierra Industries to develop a work program to identify ways to assist people during the transition of going back to work. She noted the Resource Center would have community work programs to provide assistance to individuals that were not necessarily staying at the shelter, but who also needed assistance. Commissioner Galloway asked if there would be transportation offered. Ms. Enfield said at the present time there were no transportation programs, but that could be considered in the future as the programs were implemented.

On motion by Commissioner Jung, seconded by Commissioner Weber, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 8 be approved, authorized and executed. The Agreement for same is attached hereto and made a part of the minutes thereof.

08-1010 AGENDA ITEM 9 – COMMUNITY DEVELOPMENT

Agenda Subject: “Discussion and possible direction on preparation of regulations concerning the location of street access and the configuration of lot design for the approval of new parcels. (Requested by Commissioner Galloway.) (All Commission Districts.)”

Commissioner Galloway explained this item was developed from a Citizen Advisory Board (CAB) concern after the CAB discovered that a subdivision had been approved without good driveway locations for the lots. He said, fortunately, bike lanes were added to Mayberry Lane and the site triangles would be met for those driveways. Commissioner Galloway said if lots were subdivided and it was found that

there were not access driveway locations, could there be something in the review process for the subdivision. Chairman Larkin interjected and asked if this was a policy or operational issue. Mike Harper, Planning Manager, replied this was a policy issue and at this time the ability to regulate designs of parcels was not within the Code and would need to be developed within the development community.

Chairman Larkin asked why this had not been completed in previous Development Code updates. Mr. Harper explained the last time staff proposed to review this issue County counsel advised that something specific would be needed in the Code because State law was very silent regarding design of parcels. He said in the past the development community had not been receptive to the idea of parcel design and, because of that, staff brought it to the Board's attention for possible direction to pursue options. He clarified that staff sought endorsement by the Board to pursue this and to amend the work program in order to work on this issue; however, he explained this had never actually been brought to the Board. Mr. Harper explained Board direction was needed because the Code prohibited staff from initiating a code amendment.

Chairman Larkin stated he had two concerns; efficiency and how widespread an issue this was. Mr. Harper explained from the number of lots created in Washoe County by a parcel map this was not a widespread issue. He said the subdivision map process was approximately less than 1 percent, but when it did occur, it could have a significant safety impact.

Commissioner Galloway explained when it did occur citizens reacted and questioned why the County did not have a basic requirement that these be reviewed before the subdivision was allowed. Chairman Larkin agreed and remarked the development community was not in favor of a parcel level analysis. Mr. Harper said that was correct. He said the development community was concerned about staff taking the initiative without some support or interest from either the Planning Commission or the Board of County Commissioners.

Chairman Larkin stated he was not opposed to initiating the process, but perhaps there was another mechanism rather than a Development Code adjustment. Mr. Harper said this would be done internally and, given the current level of applications, staff could handle this within the work program. He stated he would prefer to approach the development community knowing that the Board was interested in exploring options with the idea of moving forward.

There was no response to the call for public comment.

Commissioner Galloway clarified that site triangles around road curves should be adequate.

On motion by Commissioner Galloway, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, Chairman Larkin ordered that the Department of Community Development investigate and develop possible

Development Code regulations to address the effect of new parcels regarding safe access to and from public streets, and return to the Board with a report.

4:25 p.m. For Agenda Item 10, the Board convened as the Washoe County Board of Commissioners, the Sierra Fire Protection District Board of Commissioners and the Truckee Meadows Fire Protection District Board of Commissioners.

08-1011 AGENDA ITEM 10 – FIRE SERVICES COORDINATOR

Agenda Subject: “Receive report on and provide direction and/or approval to solicit Requests for Proposal to develop a Comprehensive Fire Services Master Plan inclusive of fire service provided emergency services; consider appointment of a Vendor Evaluation Task Group consisting of two Commissioners, one representative from each of the following: Truckee Meadows Fire Protection District, Sierra Fire Protection District, the County area commonly referred to as north of Township 22, the City of Reno, the City of Sparks and the North Lake Tahoe Fire Protection District. (All Commission Districts.)”

Kurt Latipow, Fire Services Coordinator, explained during the March 25, 2008 Sierra Fire Protection District (SFPD) meeting direction was given to develop a master plan. He said this was a request to move forward with a Request for Proposal (RFP), but not a contract. He remarked because of the anticipated response to the RFP, staff also requested consideration for a formation of an RFP Review Task Group to assist in reviewing qualified proposals. Mr. Latipow said the desire was for the consultants to present ideas on an inclusive process with all the stakeholders including Citizen Advisory Boards (CAB’s), Homeowners Associations (HOA) and volunteer groups. He commented that once the task group had provided that level of support, the group would sunset. He explained the task group qualified under the Open Meeting Law (OML) and would be staffed with the hope of only two meetings. Mr. Latipow said the intention was to set the future of fire service delivery within Washoe County.

4:26 p.m. Commissioner Galloway temporarily left the meeting.

Marty Scheuerman, Division Fire Chief, Truckee Meadows Fire Protection District (TMFPD), stated the District was in full support of the study to review the best way of providing services for the citizens of the County, both in the incorporated and unincorporated areas.

Michael Greene, SFPD Chief, indicated the District was in full support and felt this was an important first step.

In response to the call for public comment, Kim Toulouse stated he was in support of the idea to develop a master plan and solicit an RFP process. However, he was concerned that this was not citizen driven, but driven by members of career fire service organizations. Mr. Toulouse indicated he could not see the development of an RFP for a

master plan without involving citizens from a grass roots level. He explained there were a significant number of volunteer firefighters throughout the unincorporated areas that assisted and provided service; however, there was no mention of the volunteers developing the RFP process. Mr. Toulouse asked how an RFP could be developed when all the stakeholders were not involved.

4:31 p.m. Commissioner Galloway returned.

Mr. Latipow clarified that the proposed task group was not to develop the RFP, but to review the RFP responses.

Commissioner Galloway remarked Mr. Toulouse suggested the process go one step further and have various stakeholders involved in selecting the process. He asked when someone was being selected to do the process why would the same level of public participation be needed when the plan was not being drafted. Mr. Toulouse explained because there may be a built-in bias from members of the committee. He said if there was a broad-based committee in the selection of the RFP with citizen involvement and different stakeholders there would be a broader base of community support from the beginning, which could lessen the bias.

Commissioner Jung asked if effective CAB chairs or a volunteer firefighter from each affected group could be on the committee. Mr. Latipow explained every CAB was being affected. He indicated staff had set some parameters, which the Purchasing Department accepted and then pulled together the RFP. He reiterated the proposed task group would only review the RFP's. Mr. Latipow requested this be a manageable group, and suggested placing the president of the Volunteer Firefighter's Association on the proposed task group.

Commissioner Weber stated she did not agree that all CAB chairs needed to be involved, but believed the Volunteer Association should be. Mr. Toulouse agreed.

Commissioner Jung requested this be vetted through the CAB's at some point. Mr. Latipow concurred. Commissioner Galloway stated he saw some redundancy and ambiguity and felt the committee could be more specific. Chairman Larkin stated because this affected every CAB he was opposed to the idea of placing CAB members on the committee.

Chairman Larkin commented this item was styled to place two Commissioners on the committee and asked if two were necessary. Mr. Latipow explained that was just a recommendation. Chairman Larkin indicated the staff recommendation was eight members, but it had been suggested to place a representative from the Volunteer Firefighters Association which would increase the members to nine on the task group. Mr. Latipow commented when he began the makeup of the review team he envisioned the potential of empowering SFPD Chief Greene to delegate an appointee. Commissioner Galloway agreed that representatives from the main parties would be appointed.

Chief Scheuerman commented he would like the RFP committee to be as streamlined as possible with representation from each of the affected agencies and the volunteers.

Commissioner Weber believed the group could work with either 9 or 11 members and suggested one CAB chair and two Commissioners. She also volunteered to be on the task group. Chairman Larkin said the challenge then with the CAB's would be which two CAB chairs. He remarked if five volunteered that would be a difficult choice and could be problematic.

Commissioner Galloway suggested the Regional Emergency Medical Services Authority (REMSA) be included. Mr. Latipow reiterated this was only for the review of the RFP's. He explained he had spoken with REMSA and noted they would be a key player in the scope of the project. Commissioner Galloway still felt that REMSA should be included.

Commissioner Weber recommended one Commissioner and said she would take on that responsibility; however, if she were unavailable then another Commissioner would attend. Mr. Latipow asked if only one Commissioner were on the task group would it still need to follow the OML. Melanie Foster, Legal Counsel, explained that would depend upon the functions of the group and who would be advising them. She said, absent the Commissioners, a staff group would not be bound by the OML, but in this case, she could not say that it was not necessary to comply with the OML. She indicated the structure needed to comply with the OML and said a motion could specify that this follow the OML.

Chairman Larkin suggested the group consist of one representative from the following:

- Board of County Commission
- TMFPD
- SFPD
- The county area referred to as north of Township 22
- City of Reno
- City of Sparks
- North Lake Tahoe Fire Protection District
- A member from the Volunteer Fire Association

In response to Commissioner Galloway's concerns, Tom Clark, REMSA representative, said he appreciated the invitation to be on the task group, but felt they did not need to be; however, he stated REMSA would be involved with the master plan.

Commissioner Galloway stated there should be a scoping meeting before the RFP was written. Mr. Latipow explained the intent of the RFP was to paint a broad scope allowing the consultants to propose how the County would develop the master plan based on the direction from the March 25, 2008 meeting. Commissioner Galloway said

that the scope of work would include addressing isolated communities and suggested a scoping meeting.

Alex Kukulis, Sierra Firefighters Association President, said he supported limiting the RFP process on how it was initially intended; however, he suggested including labor representatives when it started expanding.

On motion by Commissioner Galloway, seconded by Chairman Larkin, which motion duly carried with Commissioner Humke absent, it was ordered that:

- Staff be authorized to move forward with the RFP;
- Conduct a scoping meeting under the Open Meeting Law allowing stakeholders to participate in the scope of the RFP;
- The Advisory Task Group consisting of one representative from the following convene to assist staff in reviewing the applications:
 - Board of County Commission
 - TMFPD
 - SFPD
 - The county area referred to as north of Township 22
 - City of Reno
 - City of Sparks
 - North Lake Tahoe Fire Protection District
 - A member from the Volunteer Fire Association
- Return to the Board with a RFP recommendation as a possible vendor

5:29 p.m. The Board reconvened as the Board of County Commissioners.

08-1012 AGENDA ITEM 13

Agenda Subject: “Reports/updates from County Commission members concerning various boards/commissions they may be a member of or liaison to (these may include, but not be limited to, Regional Transportation Commission, Reno-Sparks Convention & Visitors Authority, Debt Management Commission, District Board of Health, Truckee Meadows Water Authority, Organizational Effectiveness Committee, Investment Management Committee, Citizen Advisory Boards).”

Chairman Larkin said a groundbreaking event was scheduled for September 18, 2008 for the 102 Ranch at the McCarran Ranch. He explained this was the first flood project feature that fell under the Flood Project.

Commissioner Jung announced that September 17, 2008 was “Good Neighbor Day” sponsored by Sparks Florist. She said there was a Central Citizen Advisory Board meeting scheduled for September 17, 2008 and on September 18, 2008 were the Nevada AIDS Foundation fundraiser and a Reno AIDS Walk Wrap-Up party. Commissioner Jung said the annual fundraiser for the Nevada Humane Society, “Critter Carnival” was scheduled for September 19, 2008.

Katy Simon, County Manager, announced she would attend the International City/County Management Annual Conference. She remarked she would represent all counties in the Country on the President's colloquium speaking about visionary leadership in city halls and county courthouses and would also introduce a key note speaker.

COMMUNICATIONS

The following communications and reports were received, duly noted, and ordered placed on file with the Clerk:

- 08-1013** North Lake Tahoe Fire Protection District Resolution Number 08-04, amending Resolution 07-03 to adopt the 2006 International Fire Code. Three copies placed on file with the Clerk August 21, 2008.
- 08-1014** Local Emergency Planning Committee (LEPC) Grant Program Contract dated June 25, 2008 between Washoe County and the Regional Emergency Medical Service Authority (REMSA).
- 08-1015** Local Emergency Planning Committee (LEPC) Grant Program Memorandum of Understanding dated June 19, 2008 between Washoe County and the Washoe County Sheriff's Office.
- 08-1016** Local Emergency Planning Committee (LEPC) Grant Program Memorandum of Understanding dated June 19, 2008 between Washoe County and the Washoe County Sheriff's Office.
- 08-1017** Local Emergency Planning Committee (LEPC) Grant Program Contract dated July 16, 2008 between Washoe County and the City of Reno, on behalf of the Reno Police Department.
- 08-1018** Local Emergency Planning Committee (LEPC) Grant Program Contract dated July 16, 2008 between Washoe County and the City of Reno, on behalf of the Reno Fire Department USAR Team.
- 08-1019** City of Sparks Seven Year Program of Annexation 2008-2015 and documents related to adoption of the plan by the Sparks City Council on July 21, 2008. (Copy sent to Washoe County Community Development August 29, 2008)
- 08-1020** Contract Documents for Secondary Well Field Construction, Department of Water Resources, PWP-WA-2007-394. (BCC Meeting November 13, 2007, Item 07-1301)

08-1021 Interlocal Agreement for Emergency Snow Removal Plan between the City of Reno, City of Sparks, Washoe County, Regional Transportation Commission, Nevada Department of Transportation, Truckee Meadows Water Authority, Washoe County School District and Washoe County Search & Rescue/AGC Contractors Auxiliary. (Approved in concept at Joint Meeting of April 28, 2006, Item 06-464. New agreement ratified at BCC Meeting of December 11, 2007, Item 07-1390.)

REPORTS – MONTHLY:

08-1022 Washoe County Clerk of the Court, fee collections for July 2008.

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5:37 p.m. There being no further business to come before the Board, on motion by Commissioner Jung, seconded by Commissioner Weber, which motion duly carried with Commissioner Humke absent, Chairman Larkin ordered that the meeting be adjourned.

ROBERT LARKIN, Chairman
Washoe County Commission

ATTEST:

AMY HARVEY, County Clerk
and Clerk of the Board of
County Commissioners

*Minutes Prepared by:
Stacy Gonzales, Deputy County Clerk*

COOPERATIVE AGREEMENT FOR SERVICES RELATED TO THE OPERATION OF THE HOMELESS COMMUNITY ASSISTANCE CENTER BETWEEN THE CITY OF RENO, WASHOE COUNTY AND THE CITY OF SPARKS

THIS AGREEMENT is made and entered into this 16th day of September, 2008, by and between the City of Reno (hereafter "Reno"), the City of Sparks (hereafter "Sparks"), and the County of Washoe, a political subdivision of the State of Nevada, (hereafter "Washoe County" or "County").

WITNESSETH:

WHEREAS, Nevada Revised Statute (NRS) 277.180 authorizes any two or more public agencies to contract with one another to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform; and

WHEREAS, a contract entered into pursuant to NRS 277.180 in excess of \$25,000 must be in writing, and ratified by appropriate official action of the governing body of each party to the contract; and

WHEREAS, for many years the parties have cooperated without a written agreement in the provision of funding and in-kind staff contributions to the provision of various services to the homeless including without limitation shelter, social work, case management, building maintenance, mental and health care; and

WHEREAS, upon the centralization of private and government services to the homeless and needy in the Community Assistance Center on Record Street, the need for centralized oversight and authority by one government entity (and one designated staff member of that entity) has become apparent and was universally expressed by the non-profit provider community at the Homeless Summit hosted by the Mayors of Reno and Sparks and the Chairman of the Washoe County Commission, which was held on July 22, 2008; and

WHEREAS, the City of Reno has offered to assume the lead oversight and management responsibility over the Community Assistance Center (CAC) on behalf of itself and the other contributing parties to this Agreement to get the CAC open and operating either on a scoped or full basis depending upon the finite available funding; and

WHEREAS, to accomplish the requirements of this Agreement to manage the provision of shelter and a broad scope of rehabilitation services to the homeless with limited funding available to all the parties and the non-profit providers and their volunteers and provide CAC leases of real property space pursuant to NRS 268.053 at a nominal or below market rates; and

WHEREAS, the parties will cooperate in the research, planning, solicitation and/or development of a 501(c)(3) organization to serve as long-term oversight manager and operator of the CAC and/or a 501(c)(3) organization or foundation to develop and maintain a long-term endowment for funding operations that will ensure the CAC can meet the current and growing needs of the homeless in the Truckee Meadows and the surrounding area;

NOW, THEREFORE, in consideration of the aforesaid recitals, which are incorporated by this reference, and the following good and valuable consideration, the parties mutually agree as follows:

1. The parties agree to establish a staff working team comprised of a staff member from each of the local jurisdictions. Each party shall designate a staff member to the team. The team will be responsible to meet and confer on any extraordinary CAC matters. The team will meet as needed, but not less than once a quarter. The staff working team shall work with the CAC manager to coordinate efforts at the CAC (hereafter the "Program").
2. Reno shall be designated lead entity and as such identify a staff person as the CAC Manager. The CAC manager shall have authority to make any necessary decisions regarding the daily operations at the CAC. The CAC manager shall assure that the expenditures at and for the CAC are within the funding provisions provided within this Agreement. The CAC manager shall be a member of the staff working team. The CAC manager will collaborate with all the parties in the development and/or selection of a 501(c)(3) to take over management of the CAC.
3. Community Assistance Center Administration - Lead Entity Roles and Responsibilities shall be set forth in ATTACHMENT A, which is incorporated herein by reference.
4. To the extent permitted by NRS Chapter 41, any governmental party responsible for a negligent act committed by any of its officers, employees or agents under this Agreement agrees to indemnify and hold harmless all other parties from and against any and all claims, demands, or actions by any person which may arise or result from the negligent act.
5. The parties each agree to purchase and maintain general, professional and automobile liability insurance for activities related to this Agreement or, as to the governmental parties, provide for their respective financial obligations through a program of self-insurance in compliance with NRS Chapter 41.
6. Each party shall be responsible for providing complete workers' compensation coverage in accordance with the laws of the State of Nevada for each of its own employees. To the extent allowed by law, for the limited purpose of this Agreement, the parties shall be deemed joint employers for immunity from liability under Nevada workers' compensation law.
7. Employees assigned to the CAC shall remain employees of their respective entities, each of which will be responsible for all salary and benefits, training, equipment, and supplies used by the employees in carrying out the functions of the Program. Parties' existing policies and procedures shall apply to employees assigned to the Program. The parties agree to provide supervision and oversight for personnel assigned to the Program, make reasonable efforts to provide vacation coverage, and ensure that personnel fulfill all duties. CAC Manager shall not provide, and shall not allow CAC providers to provide, professional direction to the other parties' employees regarding individual case management.

8. The parties agree to uphold and abide by all laws, federal and state, related to equal access and employment opportunities. These include, but are not necessarily limited to Titles VI and VII of the Civil Rights Act of 1964, as amended, the Age Discrimination in Employment Act of 1967, as amended, the Age Discrimination in Employment Act of 1975, the Equal Pay Act of 1963, Sections 501 and 504 of the Rehabilitation Act of 1973, the Civil Rights Act of 1991, and the Americans with Disabilities Act of 1990.

9. The parties agree to ensure that staff maintain confidentiality of all information, including medical, concerning recipients of services, except to the extent necessary to perform their lawful duties, or as required by law. Each party will ensure that a background investigation has been completed pursuant to NRS 179A.180, et seq., for those staff members who have access to minors and/or seniors and/or information regarding minors and/or seniors.

10. The parties agree that each will have access to the clients' Program records, as necessary. Each will retain and protect the confidentiality of records as is required by law.

11. The parties agree to document in-kind fees and provide data to the Program as needed to assist in fund development.

12. The parties agree to ensure that all employees assigned to the Program conduct themselves in a courteous manner and do not interfere with the orderly operation of the Program or any of the agencies.

13. Subject to the following limitations, each party to this Agreement will contribute funds, personnel, services, and/or supplies as set forth in ATTACHMENT B (COOPERATIVE CAC FUNDING AND IN-KIND CONTRIBUTION), which is incorporated into this Agreement.

13.1. As more fully set forth below in Paragraph 15, the parties expressly agree that this Agreement, and/or the funding, and/or the in-kind contribution, may be altered or may be terminated if for any reason federal, State, County or City funding ability to satisfy this Agreement is withdrawn, limited, not appropriated, or is otherwise impaired.

13.2. The Lead Entity may not exceed the specific restrictions on utilization of funds and staff as set forth in Attachment B.

13.3. Each party has the right to conduct a fiscal audit of the Program to ensure compliance with the specific restrictions on utilization of its funding and staff.

13.4. Each party has the right to review and approve any expenditures, contracts or proposals that would affect its obligations under state or federal laws and regulations involving expenditure, administration or appropriation of funds. Any necessary expenditures, contracts or proposals that deviate from the CAC Manager's budget or authorized utilization under Attachment B will be subject to review and approval by the affected party.

14. This Agreement is effective upon approval of all parties and its Term shall be through June 30, 2009. Upon agreement of all the parties, this Agreement may be continued and renewed from year to year until terminated or not renewed in accordance with Paragraph 15 and 16 below. Renewals must be approved by each respective governing bodies of the parties.

15. As required by NRS 244.320 and NRS 354.626, the parties acknowledge that the participation of the public entities in this agreement is contingent upon the appropriation of public funds to support the activities described herein and that the agreement will terminate if the appropriation of funds does not occur. In this event, immediate written notice of termination will be given in accordance with Paragraph 20.

16. Except as otherwise provided in Paragraph 15, any party may terminate its participation in this Agreement by giving the other parties written notice of the intent to terminate no fewer than thirty (30) calendar days prior to the effective date of the termination.

17. Each party agrees to keep and maintain under general accepted accounting principles full, true and complete records, agreements, books and documents as are necessary to fully disclose to one another, or their authorized representatives, upon audits or reviews, sufficient information to determine compliance with this agreement and all state federal regulations and statutes.

18. Each party agrees that the relevant books, records (written, electronic, computer related or otherwise), including but not limited to relevant accounting procedures and practices of the party, financial statements and supporting documentation, and documentation related to the work product shall be subject, at any reasonable time, to inspection, examination, review, audit and copying at any office or location where such records may be found, with or without notice by any of the parties to this agreement or their authorized agents. If any state or federal funds are utilized the rights to inspect and audit shall be extended to the State Auditor and the State Legislative Auditor, and with regard to any federal funding, the relevant federal agency, the Comptroller General, the General Accounting Office, the Office of the Inspector General, or any of their authorized representatives.

19. All books, records, reports, and statements relevant to this Agreement must be retained a minimum of five years. The retention period runs from the date of termination of this Agreement. Retention time shall be extended when an audit is scheduled or in progress for a period reasonably necessary to complete an audit and/or to complete any administrative and judicial litigation which may ensue.

20. All written notices required under this Agreement shall be mailed, postage prepaid, addressed to the designated representative of the respective parties:

City of Reno:

Title: Community Reinvestment Manager

Address: PO. Box 1900, Reno, Nv 89505

Phone: 775-334-2305

Fax: 775-334-3815

Washoe County:

Title: Community Support Administrator
Address: PO Box 11130 Reno, Nv 89520-0027
Phone: 775-328-2009
Fax: 775-328-2718

City of Sparks:

Title: Grants Administrator
Address: PO Box 857 Sparks, Nv 89432
Phone: 775-353-2340
Fax: 775-353-1608

21. This Agreement contains all of the commitments and agreements of the parties, and oral or written commitments not contained herein shall have no force or effect to alter any term or condition of this Agreement, unless modified in accordance with Paragraph 22. This Agreement may be executed and approved in counterparts.
22. This Agreement may be amended or modified only by the mutual agreement of the parties hereto in writing.
23. Neither party shall assign, transfer or delegate any rights, obligations or duties under this Agreement without the prior written consent of the other party.
24. Unless otherwise provided by law any reports, histories, studies, tests, manuals, instructions, photographs, negatives, blue prints, plans, maps, data, system designs, computer code (which is intended to be a consideration under this Agreement), or any other documents or drawings, prepared or in the course of preparation by either party in performance of its obligations under this Agreement shall be the joint property of all parties.
25. In case any one or more of the terms, sentences, paragraphs or provisions contained herein shall for any reason be held to be invalid, illegal, or non-enforceable, in any respect, such invalidity, illegality, or non-enforceability shall not affect any other terms, sentences, paragraphs, or provisions and this Agreement shall be construed as if such invalid, illegal or non-enforceable provision had never been contained herein.
26. A waiver of any breach of any provision of this Agreement by any party shall not be construed to be a waiver of any preceding or succeeding breach.
27. This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of Nevada.
28. This Agreement may not be assigned without the consent of the governing boards of each party or their authorized representatives.

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement on the date(s) set forth herein.

CITY OF RENO

Robert G. Connelly
MAYOR

CITY OF SPARKS

Gene R. Marks
MAYOR

ATTEST:

Shmeltzer R. James
CITY CLERK



ATTEST:

Jinda K. Patterson
CITY CLERK



APPROVED AS TO FORM:

Caroly Ann
DEPUTY CITY ATTORNEY

APPROVED AS TO FORM:

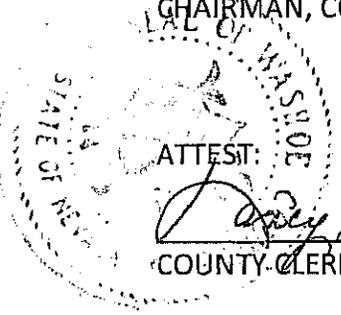
Wendy A. Chen
DEPUTY CITY ATTORNEY

WASHOE COUNTY

Robert M. Hartin 4/16/08
CHAIRMAN, COUNTY COMMISSION

ATTEST:

Dorey L. R. Chief Deputy
COUNTY CLERK



APPROVED AS TO FORM:

me lanie foster
DEPUTY DISTRICT ATTORNEY

ATTACHMENT A
LEAD ENTITY ROLE AND RESPONSIBILITIES

1. Coordination and Communication of CAC Community:
 - a. Coordinate Tenants, Private Providers (Catholic Charities, and RSGM and others), and visiting providers and public agencies as needed.
 - b. Coordinate and manage Public Relations
 - c. Communicate with other Jurisdictions

2. Contracting and Fiscal Responsibility:
 - a. Negotiating and executing contracts (budgets, programs, reporting requirements, etc) with vendors and operators (with each party participating as appropriate for fiscal oversight)
 - 1) Family Shelter
 - 2) Men's Shelter
 - 3) Women's Shelter
 - 4) Cold Weather Overflow Shelter
 - 5) Security
 - 6) Food Vendor
 - 7) Laundry Vendor
 - b. Fiscal oversight and reporting for FEMA grant funds, ESG funds, other incoming grant funds and grant opportunities

3. Program Oversight:
 - a. Men's Shelter Operation
 - b. Women's Shelter Operation
 - c. Family Shelter Operation
 - d. Cold Weather Overflow Shelter Operation
 - e. Security Vendor
 - f. Resource Center Operation
 - g. Food Services Vendor/operation
 - h. In-kind CAC staff (not direct supervisory)

4. Facilities Maintenance and Management.

Employees assigned to the CAC will be provided adequate space to perform their duties. Subject to any necessary future changes as determined by the staff working team under Paragraph 1 of the Agreement, Washoe County staff will be provided four offices in the northeast corner of Community Resource Center second floor. One additional office in this second floor area will be provided to interns working at the CAC. Two offices on the second floor of the Community Resource Center will be provided to Reno's staff. The Lead Entity will manage and maintain:

 - a. Leasing space to Non-profit Tenants
 - b. Property Management
 - c. Men's Shelter, Women's Shelter, Family Shelter

- d. Security
- e. Utilities
- f. Trash
- g. Building Maintenance
- h. Grounds Maintenance

5. Facilitate the development of a new Non-Profit to be responsible for the CAC long-term.

6. Coordinate and Development of On-Site Services.

The collocation of key service agencies at the Community Assistance Center is intended to enhance the clients' access to essential services and permit cross-agency communication and coordination in case management and service delivery. Space will be provided in the Community Resource Center for service agencies to address the many factors that contribute to homelessness, including poverty, domestic violence, substance abuse, lack of education, and job skills. The collocation of permanent and rotating service agencies ensures residents have reasonable access to assistance. The types of services that may be provided on-site include:

- a. Housing Referrals & Assistance
- b. Food
- c. Transportation,
- d. Educational Assistance, e.g. GED or Computer Classes
- e. Parenting, Budgeting, Nutrition, and Child Development Classes
- f. Employment Assistance
- g. Job Training
- h. Clothing
- i. Childcare Subsidies
- j. Street Outreach
- k. Case Management
- l. Health Care
- m. Mental Health Treatment
- n. Substance Abuse Treatment
- o. Assistance in Acquiring Mainstream Resources
- p. Legal Services

ATTACHMENT B
COOPERATIVE CAC FUNDING AND IN-KIND CONTRIBUTION

IN-KIND CONTRIBUTION:

NAME	TITLE/WHERE	RESPONSIBILITY	PHONE/EMAIL	FTE
Jodi Royal-Goodwin	CAC Manager/Reno Community Reinvestment Manager	CAC management	334-2305 royal-goodwinj@ci.reno.nv.us	.3
*****	*****	*****	*****	*****
NAME	TITLE/WHERE	RESPONSIBILITY	PHONE/EMAIL	FTE
2 FTE Human Services Support Specialists	Washoe County Senior Human Services Support Specialist (CPS)	Family support Case management Services for family Shelter residents	785-5600	2
SUPERVISOR	TITLE/WHERE	RESPONSIBILITY	PHONE/EMAIL	N/A
Kim Schweickert	Washoe County Human Services Supervisor	Supervise Family Shelter Case Managers	337-4535 ksschweickert@washoecounty.us	*****
NAME	TITLE/WHERE	RESPONSIBILITY	PHONE/EMAIL	FTE
To Be Selected	Washoe County Social Worker (Indigent Health)	Social Work services	To Be Selected	1
SUPERVISOR	TITLE/WHERE	RESPONSIBILITY	PHONE/EMAIL	N/A
Anne Murphy	Washoe County Social Worker Supervisor	Social Worker Supervision	784-7311 amurphy@washoecounty.us	*****
NAME	TITLE/WHERE	RESPONSIBILITY	PHONE/EMAIL	FTE
Krista Lee	Reno Housing Specialist	Homeless Coordinator	785-5853 leek@ci.reno.nv.us	1
SUPERVISOR	TITLE/WHERE	RESPONSIBILITY	PHONE/EMAIL	N/A
Jodi Royal-Goodwin	CAC Manager	Homeless Coordinator Supervision	334-2305 royal-goodwinj@ci.reno.nv.us	*****
NAME	TITLE/WHERE	RESPONSIBILITY	PHONE/EMAIL	FTE
Mark Houtz	Maintenance Technician	CAC facility Maintenance	334-2243	1
SUPERVISOR	TITLE/WHERE	RESPONSIBILITY	PHONE/EMAIL	N/A
Lani Perry	Reno Public Works Crew Supervisor	Supervision of Facility Maintenance staff	334-2243 perryl@ci.reno.nv.us	*****

FY 08-09 FUNDING BY SOURCE***	
City of Reno –	
Emergency Shelter Grants	\$ 284,000
Other Funds	\$ 20,000
Washoe County:	
CPS Funding	\$ 100,000
Indigent Health	\$ 150,000
Community Support	\$ 505,000
Endowment Revenue	\$ 11,800
City of Sparks	\$ 41,250
Other Resources	
TOTAL FY 08-09 FUNDING	\$1,112,050
LESS EXPENDITURES & COMMITMENTS	
City of Reno-Emergency Overflow Area/Security	\$ 40,000
Washoe County	
Men’s Drop-In Shelter (1 st Quarter)	\$ 62,469
Cold Weather Shelter Utilities	\$ 12,000
Family Motel Vouchers	\$ 10,000
<hr/>	
Funding Available for On-Going FY 08-09 CAC Operations	\$ 987,581.00

Additional Washoe County Program Funding:	
Volunteer Program Development	\$25,000
Work Program Development	\$15,000
TOTAL	\$40,000

*****Restrictions on the CAC Manager’s utilization of are as follows:**

City of Reno ESG funds can be used for shelter operations and maintenance including: utilities, food, equipment, repairs, security, and furnishings. No more than 10 percent of the ESG grant may be used for shelter staff salaries.

All Washoe County funds will be utilized to support the shelter services, and related case management for shelter residents. Specifically the \$100,000 in Child Protective Services Funding must support expenditures related to the operation of the Family Shelter, the \$150,000 of Indigent Health funding must support services that prevent inappropriate Emergency Room visits, Inpatient admissions and institutionalization through the nursing home program and the Community Support funding balance of \$420,531 must be used for expenditures that provide for the operation of the Men’s and Women’s Drop-In Centers and/or the Family Shelter and, as necessary, utilities for the offices utilized by the County staff at the CAC.

The funding provided herein by the City of Sparks is for overhead and start-up costs related to the operation of the Resource Center located at the CAC. Funding shall not to be utilized for staffing or staffing related costs.

RESOLUTION

WHEREAS, Washoe County is a member of the Local Emergency Planning Committee and is a subgrantee of State Emergency Response Commission (SERC) consisting of the State Emergency Response Commission (SERC), United We Stand (UWS) Grant Program award in the amount of \$30,000.00, and

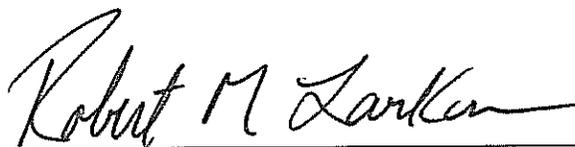
WHEREAS, For the grant listed above, Washoe County is either the recipient of grant funds for individual items for use of Washoe County, or is fiscal agent for other government entities or nonprofit organization that are also members of LEPC; and

WHEREAS, NRS 244.1505 allows the Board of County Commissioners of Washoe County to make a grant of public money for any purpose which will provide a substantial benefit to the inhabitants of Washoe County; and

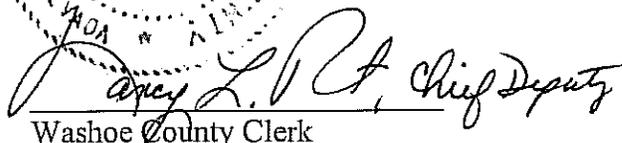
WHEREAS, Washoe County as fiscal agent for the other government entities or nonprofit organizations that are members of LEPC desires to pass through funds and grant assurances from the State grants as described on the attached grant award administrative grid for the uses herein and therein described; and therefore, be it

RESOLVED, That the Washoe County Board of Commissioners hereby grants to the government entities (other than Washoe County agencies for which the Board has accepted funds from the awards) and nonprofit organizations as listed on the attached grant award administrative grid, as a pass through of the amounts shown and for the uses shown thereon, finding that said amounts and uses will provide a substantial benefit to the inhabitants of Washoe County and the Board authorizes the County Manager, or her designee, to sign subgrants with the entities listed on the attached grant award administrative grid, which subgrants, herein incorporated by reference, will set forth the maximum amount to be expended under the subgrants, the use and purposes of the subgrants, and the conditions, limitations and the grant assurances of the subgrants.

ADOPTED this 16th day of September, 2008.



Robert M. Larkin, Chairman



Washoe County Clerk

PROCLAMATION

WHEREAS, The use of illegal and prescription drugs and the abuse of alcohol and nicotine constitute one of the greatest threats to the well-being of America's children; and

WHEREAS, 12 years of surveys conducted by The National Center on Addiction and Substance Abuse (CASA) at Columbia University have consistently found that the more often children and teenagers eat dinner with their families the less likely they are to smoke, drink and use illegal drugs; and

WHEREAS, Teenagers who eat dinner with their families two times a week or less are twice as likely to drink alcohol and smoke cigarettes, compared to teens who have frequent family dinners; and

WHEREAS, Teenagers who eat dinner with their families are half as likely to smoke cigarettes, smoke marijuana and drink alcohol; and

WHEREAS, The correlation between family dinners and reduced risk for teen substance abuse are well documented; and

WHEREAS, Parental engagement is known to be one of the most crucial factors in determining the likelihood of substance abuse by teenagers; and

WHEREAS, Family dinners have long constituted a substantial pillar of family life in America; now, therefore, be it

PROCLAIMED, The Washoe County Commission does hereby proclaim September 22, the fourth Monday in September, as **Family Day - A Day to Eat Dinner with Your Children** and urges all citizens of Washoe County to recognize and participate in its observance by turning off the television and telephones and enjoying dinner as a family.

ADOPTED this 16th day of September, 2008.

Robert M. Larkin, Chairman
Washoe County Commission

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